

Helpful Tips and Instructions for Probate Matters

The fees for a Probate are \$360.00 to open a probate. You must include the \$100.00 Sheriff posting fee and the \$8.00 citation fee. For a guardianship case include an additional \$100.00 Sheriff posting fee and an additional \$8.00 citation fee.

All E-file documents must be submitted as lead documents. Our office does not accept attachments. The Application must be submitted as a lead document and a copy of the Will must be filed as a lead document in the same envelope to open a new Probate.

The style of the case must read “In the County Court of Kendall County, Texas”.

The Original Will must be filed with the Clerk within three business days of the filing.

All hearings are being conducted in person on the 3rd Floor of the Kendall County Courthouse 201. E. San Antonio Ave., Boerne, Texas 78006

All probate cases will be assigned to the next available docket by the County Clerk’s Office after the e-file has been accepted.

If you will need to reset or reschedule you must contact the County Clerk’s office at (830) 249-9343 Ext. 237 or 239 or contact by email at harriet.seidensticker@co.kendall.tx.us or maria.cano@co.kendall.tx.us .

At this time the Judge does not require proposed documents to be filed. You must bring the proof-read proposed proof of death, proposed order, and proposed oath and a copy of the death certificate with you on the day of the hearing.

You may request letters at least one day prior to the hearing and they will be ready for pick up at the time of the hearing.

All proposed Guardians must register with JBCC and complete the required training. Information can be obtained by contacting the filing lawyer.